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**Minutes of the Board of Directors  
Of the Regional Airport Authority**  
October 16, 2009  
*Airport Terminal - Dallesport, Washington*

**CALL TO ORDER**

Chairman Jim Wilcox called the meeting to order at 7:03 A.M.

**ROLL CALL**

Members present: Deb Turner, Jim Wilcox, Norm Deo, Terry Trapp, Brad Mulvihil and Dave Griffith; Dave Sauter absent. Staff member present: Chuck Covert, Jim Broehl and Jim Lehman of AMI, Denny Newell Klickitat County and Nolan Young from the City of The Dalles.

**APPROVAL OF AGENDA**

The agenda was approved as submitted.

**APPROVAL OF MINUTES**

The September 18, 2009 minutes were approved as submitted.

**PUBLIC COMMENTS**

None

**BOARD MEMBER COMMENTS**

Dave Griffith reported that the Business After Hours sponsored by AMI and GAS was an overwhelming success with many positive comments.

**DISCUSSION ITEMS**

- A. Connect Oregon: Lehman reviewed the program for the “Commission” and advised that the Airport will submit a proposal for funding the runway overlay and extension. The deadline has been extended to November 29, 2009. The City of The Dalles is providing an intern to assist AMI in the submittal

## **MANAGER REPORT Aeronautical Management Inc.**

- A. September Budget Report: Jim Broehl reported that the budget was “excellent” with no anomalies.
- B. Golf Resort: Chuck Covert reported that Roseland is evaluating firms for the EIS and it appears that Kennedy Jinks will be selected. The cost has escalated to \$100,000. It will take approximately 120 days to complete which is beyond the expiration of the extension of December 31, 2009. Norm Deo made it clear that no extension would be granted unless the County has been paid on their outstanding invoice.
- C. Well & Water status: Chuck Covert reported that Water District has scheduled a meeting with the Airport to enter into a formal MOU October 26<sup>th</sup>.
- D. Master Plan: The Master Plan Committee launch meeting was held September 24 at 7:00PM at the Airport Terminal Building. Coffman Associates was represented by two employees who explained the process and protocol. All members were in attendance except Mike Canon who had a conflict. Lehman reported that AMI has had several conference calls with Coffman and that Coffman had initiated work prior to the FAA award and is ahead of schedule. AMI approved their first invoice for payment.
- E. Additional Items: A brief discussion on the status of the Insitu decision on its’ property selection ensued with the agreement that if not forth coming by December 31<sup>st</sup> the Airport should proceed with engineering for the Business Park as previously planned. Nolan Young emphasized that it was prudent to have this cutoff date to take advantage of the low construction bids prevalent in the current construction market. Jennifer Taylor has assumed the role of Director of Facilities for Insitu and will be our contact for future facility expansion.

Chairman Wilcox provided a synopsis of the real estate market and the economics thereof.

## **NEXT REGULAR MEETING**

November 20, 2009

## **ADJOURNMENT:**

Chairman Wilcox adjourned the meeting at 7:38 AM

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Jim Wilcox, Chairman

Approved on: